



FAQ - RECOGNITION OF FOREIGN DIPLOMAS

Division Higher Education & Legal Affairs, 30.03.2022

Ukrainian teachers with protection status «S»

1) Do I need an EDK recognition in order to work?

The Swiss Conference of Cantonal Ministers of Education (EDK) is responsible for recognising teaching qualifications and qualifications in special education (early childhood special needs education and special needs education in schools), speech therapy and psychomotor therapy obtained abroad. An application for recognition must be submitted for this purpose.

In principle, a teaching diploma recognised by the EDK is required for employment by the cantons. The cantons are responsible for the actual employment, i.e. for the recruitment and the examination of employment requirements and the setting of salaries.

2) How do I submit an application?

The application must be submitted electronically via [the Online Portal CH-Login](#). First you need to create a user account according to the [instructions](#).

You find the checklist of documents that have to be submitted under the following links:

- [Checkliste Dokumente Lehrdiplome](#)
- [Checkliste Dokumente Diplome in Sonderpädagogik Logopädie, Psychomotoriktherapie](#)

3) Is there a special procedure with the protection status «S»?

The examination process and the recognition requirements are set out in the regulation [Anerkennung ausländischer Ausbildungsabschlüsse vom 27. Oktober 2006](#). The principle of legal equality is of crucial importance. Even in particular situations (e.g. acute shortage of teachers or teachers who are recognised as refugees or - as is currently the case - have protection status «S»), it is therefore not possible to deviate from the recognition requirements of the diploma recognition regulations.

4) What language skills are required?

In order to obtain recognition, an officially recognized language diploma at level C2 in one of the Swiss national languages is required (c.f. [factsheet required language skills](#)). Applicants with protection status «S» can provide the language diploma during the process, i.e. within two years of the application being submitted.

5) How much does an application cost?

An application is subject to a fee. The equivalence check of a professional qualification obtained in a third country (Ukraine) costs CHF 1000.-.

It is possible to apply for a reduction or waiver of the fee. Please contact diplom@edk.ch.

6) How long will the process take?

Certain time limits apply; accelerated procedures are not available. For professional qualifications obtained in EU countries, the review process takes a maximum of 4 months. For qualifications obtained in third countries, this processing time may be considerably longer, up to one year from receipt of the complete application.

7) Documents are missing, can I still submit an application?

Due to the particular situation in Ukraine and the associated difficulty in having all the necessary documents at hand when submitting an application, you can still submit an application. Please note that for a recognition procedure, evidence of the completed training is mandatory, especially regarding its content and scope. Without this information, a substantive review of the application is not possible. In this case we will contact you in order to discuss the further procedure.

Contact

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